

Today's Date _____

Wedding Date _____

Ceremony Time _____



THE NEWTOWN MEETING HOUSE

31 Main Street – at the Flagpole

Newtown, Connecticut 06470

(203) 270-8293

<http://www.newtownmeetinghouse.com>

email: nmh1792@hotmail.com

Bride's Name _____ Groom's Name _____

Address (city, state, zip) _____

Telephone () _____ - _____ Cell () _____ - _____ e-mail _____

This agreement between the NEWTOWN MEETING HOUSE and the above-named parties covers use of the sanctuary (main level) at the Newtown Meeting House, 31 Main Street, Newtown, CT., on the above-noted date and time. The following conditions are agreed upon by all parties:

1. You will find the building clean and in good order.
2. Arrangements for an organist (from our approved list only), ceremony officiant, florist and any other service personnel required will be made by bride/groom.
3. Building use includes a 1-hour rehearsal on _____ at _____ Promptness for both rehearsal and ceremony is absolutely essential.
4. A NON-REFUNDABLE donation of \$650.00 will be given, IN FULL, to reserve the building for the above-noted day and time.
5. The following are prohibited: use of tape, pins, nails, staples on pews, walls or woodwork; floral or fabric draping of the cross (if used); distribution of rice, birdseed, confetti or balloons; unprotected lighted candles; live animals; smoking anywhere in the building.
6. A refundable security deposit of \$100 will be delivered to the agent not later than _____ Providing all the above criteria have been met and the building is left in good order, security deposit will be returned within 30 days of use. Failure to "be prompt" for rehearsal and/or ceremony will result in loss of security deposit.

Signed _____ Signed (agent) _____

Date _____ Date _____

Credit Card Information:

MC/VISA Card # _____ Exp ____ / ____ CSV* _____

Signature _____

*CSV – 3 digit number found on the back of your card

NOTE: Please make all checks payable to

Mail to:

HERITAGE PRESERVATION TRUST
Sherry Paisley
38 Walnut Tree Hill Rd.
Sandy Hook, CT 06482-1049